



NEW FREE-STANDING CELL TOWER ON CITY PROPERTY PRELIMINARY REVIEW APPLICATION

All requests for construction of a new cellular communications tower to be located on city-owned property that is zoned to allow communications towers by permitted conditional use, shall be preliminarily reviewed and lease terms approved prior to submittal of a Development Project Application. This Preliminary Review Application provides the City with the information necessary to determine whether there is City support to formally consider construction of a new cell tower on City-owned property

****This preliminary review does not authorize or guarantee city approval****

CELL TOWER OWNER INFORMATION

Company Name

Printed Name (First, Last) of company contact

this individual must be able to make decisions and enter into lease negotiations for the company

Phone

Email Address of company contact

PROJECT REPRESENTATIVE INFORMATION

This person will be the single point of contact with the city for correspondence and questions regarding the project. If this person is the cell tower owner contact, please indicate "Same" below.

Printed Name (First, Last)

Company Name

Phone

Email Address

Please provide the following information

- Address of subject property: _____
- County parcel identification number(s): _____
- Aerial photo of larger property area illustrating:
 - where within the property the tower is desired to be located
 - location of ground equipment associated with the tower
 - (generally) extent of desired lease area
 - desired access route to the tower for construction and routine maintenance
- Anticipated height of the tower: _____
- Anticipated fall zone area: _____
- Intended design or tower (lattice, stealth pole, etc.): _____
- # of co-locates that are possible: _____
- Can the tower be located in accordance with all city code regulations without the granting of a variance? _____
- Lease terms, including
 - up-front location payment: _____
 - monthly lease amount: _____
 - anticipated duration of lease: _____
- Anticipated construction timing: _____
- Distance to nearest residential: _____
- Distance to nearest tower: _____

Submit Application to:

Application and associated documents may be provided via high resolution scans submitted via email to DevelopmentServices@wdm.iowa.gov

For questions: please call 515-222-3620

Development Services: Planning Division
4200 Mills Civic Parkway Suite 1D
PO Box 65320
West Des Moines IA 50265-0320
515-222-3620