



Development Services

Planning Division

4200 Mills Civic Parkway, Suite 1D | developmentservices@wdm.iowa.gov | p: 515-222-3620 | f: 515-273-0603

Application Checklist

REZONING

At time of application, you will be required to provide the following:

1. A letter of intent describing the project, identifying the project contact person(s), and any other information relevant for staff's review.
2. A PDF copy of the rezoning sketch, which includes the following:
 - a. Date, compass point, legend of symbols and scale (written and graphic)
 - b. Vicinity map that accurately represents the area including recent developments
 - c. Notation of existing Zoning District or if Planned Unit Development (PUD) name and underlying zoning and requested proposed zoning.
3. Word document with legal descriptions of the areas (parcels) proposed to be changed.