



Development Services

Planning Division

4200 Mills Civic Parkway, Suite 1D | developmentsservices@wdm.iowa.gov | p: 515-222-3620 | f: 515-273-0603

Application checklist **PUD: NEW OR CHANGE**

At time of application, you will be required to provide the following:

1. A letter of intent describing the project, identifying the project contact person(s), and any other information relevant for staff's review.
2. A PDF copy of the PUD sketch, which includes the following:
 - a. Date, compass point, legend of symbols and scale (written and graphic)
 - b. Vicinity map that accurately represents the area including recent developments
 - c. Individual parcels within the PUD area labeled
 - d. Notation of existing Zoning District or if Planned Unit Development (PUD) name and underlying zoning and requested proposed zoning
 - e. Current Comprehensive Plan Land Use
 - f. Existing and proposed major road network adjacent to and through the PUD area
 - g. Environmentally sensitive areas, tree cover, slopes etc.
 - h. Identification of areas dedicated for schools, parks, etc.

Other information required for a PUD submittal. This information shall be submitted in written form:

1. Intent of the PUD
2. Intended development character (Place Type(s))
3. Development details such as: uses, densities, bulk standards, (what's different than current requirements and how differences will be mitigated)
4. How development is being served by utilities, transportation network