



# Development Services

Planning Division

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Application checklist

## **PERMITTED CONDITIONAL USE PERMIT**

### **Please include with your application:**

1. A letter of intent describing the project, identifying the project contact person(s), hours of operation, anticipated occupancy, and the operation plan for the business.
2. A PDF of the site illustrating any proposed modifications.
3. A colored PDF of any elevations (ie. buildings) if applicable.
4. If applicable, a document with parking information showing existing parking, list of other tenants if it is a multi-tenant building.