

## **DUE TO THE ONGOING COVID-19 SITUATION:**

### **STATION VISITS:**

ALL WEST DES MOINES FIRE/EMS STATIONS ARE CLOSED TO THE GENERAL PUBLIC. THIS INCLUDES STATION TOURS, VISITORS, CIVILIAN RIDERS, THE CITIZENS FIRE ACADEMY AND THE ACCEPTANCE OF FOOD DONATIONS.

### **PLAN SUBMITTALS:**

THE WEST DES MOINES FIRE PREVENTION BUREAU WILL BE ALTERING THE WAY WE RECEIVE PLAN SUBMITTALS FOR NEW BUILDINGS, REMODELS, FIRE ALARM SYSTEMS, FIRE SPRINKLER SYSTEMS AND COMMERCIAL HOODS.

A TABLE AND BIN WILL BE SET UP INSIDE THE EAST ENTRANCE AT FIRE ADMINISTRATION (LOCATED AT 3421 ASHWORTH). THE PLANS NEED TO BE PLACED INSIDE THE BIN AND NO PAYMENTS WILL BE COLLECTED AT THAT TIME. WHEN THE COVID-19 THREAT HAS PASSED, THE FIRE MARSHAL WILL CONTACT YOU REGARDING SUBMITTAL PAYMENTS AND ARRANGEMENTS WILL BE MADE. IF YOU HAVE SPECIFIC QUESTIONS REGARDING SUBMITTALS AND PROJECTS, PLEASE CONTACT THE FIRE MARSHAL. EMAILS AND VOICEMAILS WILL BE RETURNED AS QUICKLY AS POSSIBLE.

THANK YOU FOR YOUR UNDERSTANDING AND PATIENCE AS WE CONTINUE TO WORK THROUGH THIS SITUATION.