



**2020 – WestPet LICENSE APPLICATION**  
**City of West Des Moines**  
**License(s) valid for the 2020 calendar year and**  
**expire on April 30, 2021**

**LICENSE FEES ARE DUE PRIOR TO: April 30, 2020\***

Name: \_\_\_\_\_  
 Secondary Contact: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone #: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Email: \_\_\_\_\_

\*\*\*PLEASE READ CAREFULLY\*\*\*  
**YOU ARE REQUIRED BY LAW TO ANNUALLY LICENSE ALL PETS SIX (6) MONTHS OR OLDER. PET LICENSES ARE DUE BY 4/30/2020. ON OR AFTER 5/01/2020, A \$25 PER PET LATE FEE WILL APPLY.**  
*\*New residents and/or new pets are not subject to late fee but must license within 30 days.\**  
**In accordance with City Codes it is unlawful for an owner to harbor or house on their premises more than four (4) animals over the age of six (6) months.**

By checking this box, the applicant animal owner acknowledges and represents to the City that all animals listed in the license application have obtained a current rabies vaccination, pursuant to the Municipal Code of the applicant's city of residence. Any false statement to the City in this regard may result in animal license revocation and possible criminal enforcement.

\_\_\_\_\_  
 Applicant Signature

Please check all that apply:

- Renewal**       **NEW** resident to West Des Moines       **NEWLY** acquired animal

**LICENSE FEES: Altered Cat \$17 / Intact Cat \$24    Altered Dog \$19 / Intact Dog \$29**

Pet #1    Dog    Cat       Altered (Spayed/Neutered)      License Fee    \$ \_\_\_\_\_  
 Pet Name \_\_\_\_\_ Age \_\_\_\_\_ Sex \_\_\_\_\_ Colors \_\_\_\_\_  
 Breed \_\_\_\_\_ Rabies Vaccination: Date Received \_\_\_\_\_, Expiration Date \_\_\_\_\_  
 Tag # \_\_\_\_\_ Administered by \_\_\_\_\_ Microchip # \_\_\_\_\_

**Make checks payable and mail to:**  
**WestPet- City of West Des Moines**  
**PO Box 65320**  
**West Des Moines, IA 50265**

(Please Do Not Mail Cash)

**Total from Back**    \$ \_\_\_\_\_  
**TOTAL ENCLOSED**    \$ \_\_\_\_\_

\*\*Please use back of form to list additional animals\*\*

Pet #2  Dog  Cat  Altered (Spayed/Neutered) License Fee \$ \_\_\_\_\_  
 Pet Name \_\_\_\_\_ Age \_\_\_\_\_ Sex \_\_\_\_\_ Colors \_\_\_\_\_  
 Breed \_\_\_\_\_ Rabies Vaccination: Date Received \_\_\_\_\_, Expiration Date \_\_\_\_\_  
 Tag # \_\_\_\_\_ Administered by \_\_\_\_\_ Microchip # \_\_\_\_\_

Pet #3  Dog  Cat  Altered (Spayed/Neutered) License Fee \$ \_\_\_\_\_  
 Pet Name \_\_\_\_\_ Age \_\_\_\_\_ Sex \_\_\_\_\_ Colors \_\_\_\_\_  
 Breed \_\_\_\_\_ Rabies Vaccination: Date Received \_\_\_\_\_, Expiration Date \_\_\_\_\_  
 Tag # \_\_\_\_\_ Administered by \_\_\_\_\_ Microchip # \_\_\_\_\_

Pet #4  Dog  Cat  Altered (Spayed/Neutered) License Fee \$ \_\_\_\_\_  
 Pet Name \_\_\_\_\_ Age \_\_\_\_\_ Sex \_\_\_\_\_ Colors \_\_\_\_\_  
 Breed \_\_\_\_\_ Rabies Vaccination: Date Received \_\_\_\_\_, Expiration Date \_\_\_\_\_  
 Tag # \_\_\_\_\_ Administered by \_\_\_\_\_ Microchip # \_\_\_\_\_

<p><b>SERVICE ANIMALS</b>          Certified service animals qualify for a waiver of the annual license fee. However, a license application must be submitted by the service animal owner annually, along with proof of service certification.</p> <p><b>ANIMALS DEEMED VICIOUS</b>          City code(s) requires that owners of animals deemed vicious must license their animal and provide proof of personal liability insurance in the amount of \$50,000 each time the animal is licensed. You must notify this agency at least ten (10) days in advance of cancelling or terminating the policy.</p> <p><b>What you will need to submit:</b>          – <b>Proof of spay or neutering</b> if you are licensing a pet at the altered rate for the first time. This is often indicated on the animal’s rabies vaccination certificate.</p>	<p><b>Tips for filling out your WestPet license application.</b>          License applications that are submitted without the correct information and payment amount will be returned and will have to be resubmitted. <b>Please check your completed application carefully before mailing it in order to avoid penalties due to delays.</b> If you need another application, please go to <a href="http://www.wdm.iowa.gov">www.wdm.iowa.gov</a> and download another form. Forms will also be available in a number of locations and veterinarian clinics throughout the city.</p> <p><b>Please note.</b> The license tags you will receive are permanent tags designed to last many years. The number on the tag is your pet’s permanent identifier. If you need a replacement tag please call WestPet licensing customer service at 515-222-3600.</p>
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**If you have any questions regarding licensing, please refer to [www.wdm.iowa.gov](http://www.wdm.iowa.gov), e-mail us [westpet@wdm.iowa.gov](mailto:westpet@wdm.iowa.gov), or call 515-222-3600**

**Thank you for licensing your pet!**