



EFFECTIVE IMMEDIATELY

PLAN REVIEW PRICE INCREASE

When submitting Fire Alarm or Sprinkler Plans to the West Des Moines Fire Department Prevention Bureau for plan review not requiring review by Lund Fire Protection, we will no longer accept submissions that do not include the following:

- 1) Completed Plan Review Application for ALL Submissions.
- 2) Plans must include a complete and accurate address for the site, including an Occupant Name and the Suite Number.
- 3) Plans must be signed by a qualified designer (NICET III or above on file with WDM Fire Prevention Bureau).
- 4) Two (2) complete sets of plans must be submitted.
- 5) Data Spec and/or Cut Sheets must be included with the plans
- 6) Contact information must be included for questions from the Fire Department Staff.
- 7) Payment of \$112.00 for plan review must be included with the submission effective immediately.
- 8) Per WDM Section 114.1 of Supplement to International Fire Code 2015 – Life Safety Plans: If required life safety plans are not received at the WDM Fire Dept. prior to 7 days before final certificate of occupancy inspection is scheduled, a payment fee of \$200.00 shall be paid by the submitting company prior to inspection taking place.
- 9) If any of the above information is missing, the plans will be placed on hold.
- 10) All current guidelines remain in effect for New Construction and/or Major Remodels requiring submittals to Lund Fire Protection for review of Fire Alarm Systems, Sprinkler Systems, Kitchen Hood Suppression Systems, and Clean Agent Systems or as required by the West Des Moines Fire Marshal.
- 11) ALL existing, new, removed and/or relocated Fire Alarm Devices, for each project, shall be shown on ALL plans – NO EXCEPTIONS.

For questions on submissions, contact:

West Des Moines Fire Prevention Bureau

Office: (515) 273-0643

Email: fire@wdm.iowa.gov

