


**CITY OF WEST DES MOINES
MEMORANDUM**

TO: Chairperson, Angie Pfankuch, and Members of the Board of Adjustment
FROM: J. Bradley Munford, Development Services 
DATE: August 21, 2019
RE: Item 3c – 312 5th Street Variance

The applicant has requested that agenda item 3c related to the variance for 312 5th Street be withdrawn. The applicant has worked with Staff to resolve the issue and did choose an option that does not require a variance.

Recommendation: Approve a Motion for the withdrawal of item 3c.

Cc: Lynne Twedt, Director Development Services