



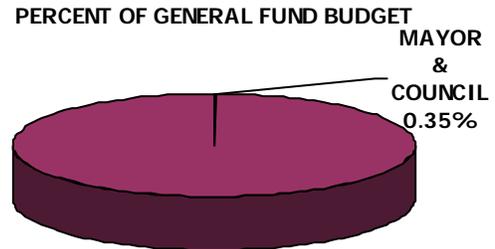
SUPPORT SERVICES



City Manager
Information Services
Human Resources
Mayor & Council
Legal
Administrative Services

BUDGET INFORMATION

| | |
|---------------------------|-----------|
| FY 2007-08 Budget | \$131,848 |
| FY 2006-07 Revised Budget | \$130,787 |
| Percentage Change | 0.81% |
| FY 2007-08 FTE | 0.00 |
| Change From FY 2006-07 | 0.00 |

**Department Description**

The City Council is the legislative and policy-making body for the City of West Des Moines. As elected representatives of the citizens, the City Council provides the policy direction and program guidance necessary to direct the community's economic, social, and physical development. The Mayor and two council members are elected at large, while the other three are elected by ward. The Mayor, with approval of the Council, appoints members of policy-making boards and commissions of the City. The major responsibilities of the City Council include enacting ordinances, setting property tax rates, approving City service levels, authorizing the budget, and participating in community economic development efforts.

Budget Objectives and Significant Information

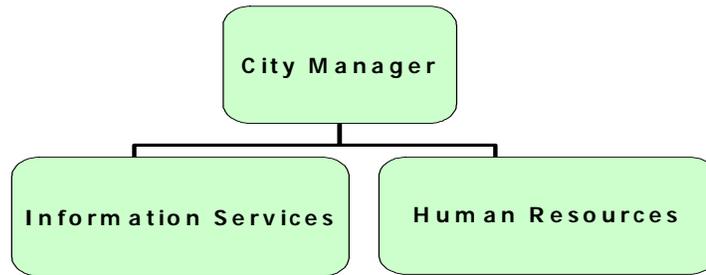
The Mayor and Council are committed to supporting the city's visibility statewide as well as nationally, by attending the National League of Cities Conference, the annual Chamber of Commerce trip to Washington, DC and other related opportunities.

The FY 07-08 proposed budget for the council directive line item remains the same as FY 06-07 at \$25,000.

Financial Summary

| | ACTUAL FY 2004-05 | ACTUAL FY 2005-06 | REVISED BUDGET FY 2006-07 | BUDGET FY 2007-08 | INC(DEC) FY 2007-08 OVER FY 2006-07 | % INC (DEC) |
|--------------------------------------|----------------------|----------------------|---------------------------------|----------------------|----------------------------------------------|----------------|
| Expenditures by Object | | | | | | |
| Personal Services | | | | | | |
| Full-time Employees | | | | | | |
| Part-time Employees | \$55,212 | \$57,365 | \$59,000 | \$59,000 | | |
| Contract Help | | | | | | |
| Overtime | | | | | | |
| Health, Dental, Life Insurance | | | | | | |
| Retirement Contributions | 4,000 | 4,144 | 7,900 | 7,900 | | |
| Other Pay | | | | | | |
| Total Personal Services | \$59,212 | \$61,509 | \$66,900 | \$66,900 | | |
| Supplies & Services | | | | | | |
| Operating & Maintenance | \$19,847 | \$23,201 | \$49,550 | \$49,550 | | |
| Conference, Travel & Training | 8,860 | 13,457 | 10,837 | 11,898 | 1,061 | 9.79% |
| Utilities | 777 | 737 | 1,000 | 1,000 | | |
| Contractual Obligations | | | | | | |
| Donations to Agencies | | 1,824 | 2,500 | 2,500 | | |
| Non-Recurring/Non-Capital | | | | | | |
| Total Supplies & Services | \$29,484 | \$39,219 | \$63,887 | \$64,948 | \$1,061 | 1.66% |
| Capital Outlay | | | | | | |
| Replacement Charges | | | | | | |
| Computer Hardware & Software | | | | | | |
| Vehicles | | | | | | |
| Miscellaneous Equipment | | | | | | |
| Total Capital Outlay | | | | | | |
| Lease/Purchase Payments | | | | | | |
| Total Expenditures | \$88,696 | \$100,728 | \$130,787 | \$131,848 | \$1,061 | 0.81% |





Department Description

It is the responsibility of the **City Manager's Office** to provide the overall direction for the City organization in accordance with policies established by the City Council. Other responsibilities are to assure that the City operations are conducted economically, efficiently, and effectively and that the Council and citizens' concerns are addressed. This office also develops recommendations to the City Council for changes in programs, operations, and policies. In addition, the City Manager's office presents, reviews, and monitors the annual operating budget for the city. Personnel also staff a number of City boards and commissions ranging from external public advisory bodies to internal employee committees and represent the City as a member of the union contract negotiating team. The personnel also work with the City Council on community development issues and with metro area entities and agencies on joint concerns.

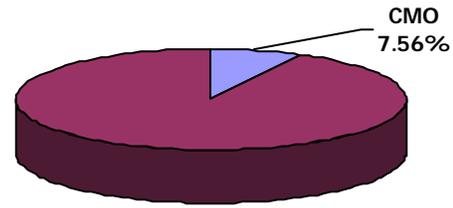
Information Services supports the local and wide area networks of the City; as well as the personal computers, printers, and software used by the end users in all municipal facilities. The goal is to build a cost effective technology infrastructure than can quickly respond to the City's changing needs.

Human Resources provides a wide range of services to promote the City departments' workforce and work environment. These services include: recruiting, selecting, testing and hiring the City's workforce; implementing the city's compensation and benefit systems (which includes position descriptions, job evaluation structure, performance management systems, salary/benefit surveys, benefit enrollment, award programs, etc.); implementing the City's Safety and Wellness Programs, including the management of workers' compensation; oversight of employee/labor relations (which includes affirmative action, union negotiations, appeals process, development of human resources policies and procedures, etc.); and planning and directing City-wide training and development programs.

BUDGET INFORMATION

| | |
|---------------------------|-------------|
| FY 2007-08 Budget | \$3,130,627 |
| FY 2006-07 Revised Budget | \$2,743,253 |
| Percentage Change | 14.12% |
| FY 2007-08 FTE | 17.50 |
| Change From FY 2006-07 | 2.00 |

PERCENT OF GENERAL FUND BUDGET



Budget Objectives and Significant Information

Two positions that support Westcom operations have been included in Information Services. The CAD Administrator and GIS Analyst will be funded by E911 dollars received by WestCom. Software subscriptions are proposed to increase by \$5,000 to cover the cost of the annual Field Manager subscription. Field Manager is the software package used by the City's construction inspectors to manage the progress of construction projects.

A number of supplemental requests have been included for Human Resources. An additional \$16,000 has been included in part-time wages for a part-time HR Secretary/Part-time HR Administrator for the City of Urbandale, net cost to the city of West Des Moines is approximately \$10,000. Based upon past history, an additional \$5,500 is requested for safety shoes/boots, \$2,500 for continuing education (tuition reimbursement) and \$30,000 for recruitment publications. Recognizing recent, dramatic increases in Health/Medical insurance costs, \$43,400 has been included for a comprehensive wellness program encouraging employees to implement healthy lifestyle changes as well as \$100,000 to provide employee/family memberships, under certain conditions, at a yet to be determined local fitness facility - both of which will ultimately lead to reductions in medical plan costs.

In addition to those changes \$30,000 has been included for an upgrade to the City's web site. The current site is several years old and both it's look and technological abilities reflect that age. With the Library, through 2006-07 FY funding provided by the WDM Library Friends Foundation, building a new web site foundation, the City's upgraded site will be state of the art.

Balanced Scorecard

| Perspective | Strategic Objectives | Performance Measures | Actual 2002 | Actual 2003 | Actual 2004 | Actual 2005 |
|----------------------------|---------------------------------------------------|-------------------------------------------------------------------------|---------------|---------------|-------------|-------------|
| Serve Customers | Resource Management | | | | | |
| | Promote a Positive and Motivated Work Environment | Turnover rate | not available | not available | 5.2% | 4.7% |
| Manage Financial Resources | Resource Management | | | | | |
| | Maintain Operating Levels | Ratio of HR Staff to employee head count industry benchmark is 1:100 | 1:147 | 1:137 | 1:140 | 1:128 |



| Perspective | Strategic Objectives | Performance Measures | Actual 2002 | Actual 2003 | Actual 2004 | Actual 2005 |
|-------------------|-------------------------------------|----------------------------------------------------------------------------------------|---------------|---------------|-------------|---------------|
| Serve Customers | Resource Management | | | | | |
| | Provide a Safe Work Environment | Worker's Compensation Experience Rating target: below 0.80 | 0.67 | 0.68 | 0.66 | 0.67 |
| Support Employees | Resource Management | | | | | |
| | Promote a Positive Work Environment | Composite score of answers on employee survey scale of 1 to 5 with 5 being the highest | not available | not available | 3.7 | not available |



Financial Summary

| | ACTUAL FY 2004-05 | ACTUAL FY 2005-06 | REVISED BUDGET FY 2006-07 | BUDGET FY 2007-08 | INC(DEC) FY 2007-08 OVER FY 2006-07 | % INC (DEC) |
|--------------------------------------|----------------------|----------------------|---------------------------------|----------------------|----------------------------------------------|----------------|
| Expenditures by Object | | | | | | |
| Personal Services | | | | | | |
| Full-time Employees | \$902,826 | \$1,009,916 | \$1,246,500 | \$1,272,450 | \$25,950 | 2.08% |
| Part-time Employees | | 12,771 | 17,950 | 28,500 | 10,550 | 58.77% |
| Contract Help | | | | | | |
| Overtime | 677 | 968 | 700 | 750 | 50 | 7.14% |
| Health, Dental, Life Insurance | 86,979 | 135,117 | 181,900 | 237,700 | 55,800 | 30.68% |
| Retirement Contributions | 157,556 | 177,634 | 191,100 | 231,340 | 40,240 | 21.06% |
| Other Pay | 7,333 | 11,086 | 7,600 | 7,600 | | |
| Total Personal Services | \$1,155,371 | \$1,347,492 | \$1,645,750 | \$1,778,340 | \$132,590 | 8.06% |
| Supplies & Services | | | | | | |
| Operating & Maintenance | \$477,258 | \$555,638 | \$546,364 | \$738,835 | \$192,471 | 35.23% |
| Conference, Travel & Training | 47,171 | 45,393 | 45,928 | 57,702 | 11,774 | 25.64% |
| Utilities | 31,190 | 20,032 | 18,963 | 24,660 | 5,697 | 30.04% |
| Contractual Obligations | 20,705 | 81,911 | 29,257 | 59,000 | 29,743 | 101.66% |
| Donations to Agencies | | | | | | |
| Non-Recurring/Non-Capital | 13,323 | 2,703 | | 1,500 | 1,500 | |
| Total Supplies & Services | \$589,647 | \$705,677 | \$640,512 | \$881,697 | \$241,185 | 37.66% |
| Capital Outlay | | | | | | |
| Replacement Charges | | | | | | |
| Computer Hardware & Software | 156,018 | 212,129 | 155,000 | 171,000 | 16,000 | 10.32% |
| Vehicles | | | | | | |
| Miscellaneous Equipment | | | 243,000 | 243,000 | | |
| Total Capital Outlay | \$156,018 | \$212,129 | \$398,000 | \$414,000 | \$16,000 | 4.02% |
| Lease/Purchase Payments | \$56,554 | \$56,554 | \$56,591 | \$56,590 | (\$1) | (0.00%) |
| Total Expenditures | \$1,957,590 | \$2,321,852 | \$2,743,253 | \$3,130,627 | \$387,374 | 14.12% |



Personnel Summary

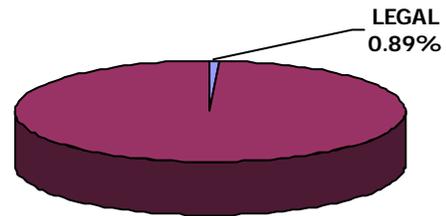
| | ACTUAL FY 2004-05 | ACTUAL FY 2005-06 | BUDGET FY 2006-07 | BUDGET FY 2007-08 | CHANGE FROM FY 2006-07 |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------------|
| Full-time Employees | | | | | |
| City Manager | | | | | |
| City Manager | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Assistant City Manager | 0.00 | 0.00 | 1.00 | 1.00 | 0.00 |
| Assistant to the City Manager | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 |
| Executive Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Intern | 0.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Human Resources | | | | | |
| Human Resources Manager | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Human Resources Administrator | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Information Services | | | | | |
| Information Services Manager | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Senior Network Analyst | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 |
| Network Analyst | 0.00 | 0.00 | 0.00 | 1.00 | 0.00 |
| End User Support Specialist | 2.00 | 2.00 | 2.00 | 1.00 | 0.00 |
| GIS Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| CAD Administrator | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 |
| GIS Analyst | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 |
| Total Full-time Employees | 14.00 | 15.00 | 15.00 | 17.00 | 2.00 |
| Part-time Employees | | | | | |
| City Manager | | | | | |
| Intern | 0.50 | 0.50 | 0.00 | 0.00 | 0.00 |
| Human Resources | | | | | |
| Secretary | 0.00 | 0.00 | 0.50 | 0.50 | 0.00 |
| Total Part-time Employees | 0.50 | 0.50 | 0.50 | 0.50 | 0.00 |
| Total Authorized Personnel | 14.50 | 15.50 | 15.50 | 17.50 | 2.00 |



BUDGET INFORMATION

| | |
|----------------------------------|------------------|
| FY 2007-08 Budget | \$367,092 |
| FY 2006-07 Revised Budget | \$373,025 |
| Percentage Change | (1.59%) |
| FY 2007-08 FTE | 3.00 |
| Change From FY 2006-07 | 0.00 |

PERCENT OF GENERAL FUND BUDGET

**Department Description**

The City Attorney is responsible for all aspects of legal services to the Mayor, City Council, administrative staff, and appointed boards and commissions. This includes the drafting of opinion letters, contracts, and the review of ordinances, resolutions and agreements. The City Attorney represents the City in judicial and administrative proceedings and attends City Council and other meetings as necessary to address legal issues which arise.

Budget Objectives and Significant Information

The budget objectives in the City of West Des Moines Legal Department for the 2007-08 fiscal year are to increase the level of legal services provided to the City without substantially increasing expenditures. The legal department will continue to attempt to reduce the need for outside counsel by fully utilizing current personnel, using legal services available through internship programs provided by Drake University and the University of Iowa Law Schools, and increasing the efficiency and productivity of the office staff through office management training and computer-assisted office management. The department is also moving toward the longer term goal of reducing total expenditures by redirecting expenditures from outside counsel to in-house personnel.

Financial Summary

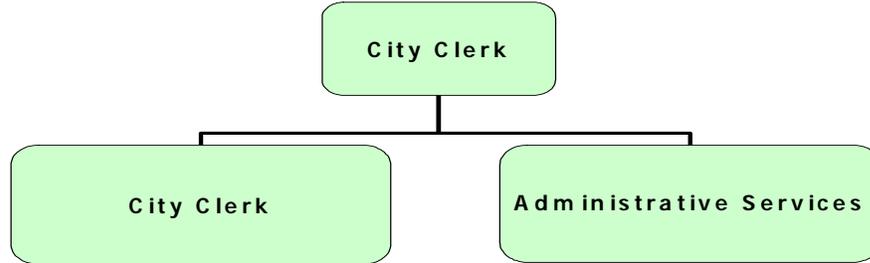
| | ACTUAL FY 2004-05 | ACTUAL FY 2005-06 | REVISED BUDGET FY 2006-07 | BUDGET FY 2007-08 | INC(DEC) FY 2007-08 OVER FY 2006-07 | % INC (DEC) |
|--------------------------------------|----------------------|----------------------|---------------------------------|----------------------|----------------------------------------------|----------------|
| Expenditures by Object | | | | | | |
| Personal Services | | | | | | |
| Full-time Employees | \$222,509 | \$207,080 | \$257,100 | \$246,000 | (\$11,100) | (4.32%) |
| Part-time Employees | | | | | | |
| Contract Help | | | | | | |
| Overtime | | | | | | |
| Health, Dental, Life Insurance | 18,851 | 20,669 | 27,000 | 30,350 | 3,350 | 12.41% |
| Retirement Contributions | 30,449 | 27,524 | 35,750 | 36,400 | 650 | 1.82% |
| Other Pay | | 233 | | | | |
| Total Personal Services | \$271,809 | \$255,506 | \$319,850 | \$312,750 | (\$7,100) | (2.22%) |
| Supplies & Services | | | | | | |
| Operating & Maintenance | \$83,661 | \$140,780 | \$48,875 | \$50,042 | \$1,167 | 2.39% |
| Conference, Travel & Training | 1,939 | 350 | 3,800 | 3,800 | | |
| Utilities | 543 | 518 | 500 | 500 | | |
| Contractual Obligations | | | | | | |
| Donations to Agencies | | | | | | |
| Non-Recurring/Non-Capital | | | | | | |
| Total Supplies & Services | \$86,143 | \$141,648 | \$53,175 | \$54,342 | \$1,167 | 2.19% |
| Capital Outlay | | | | | | |
| Replacement Charges | | | | | | |
| Computer Hardware & Software | | | | | | |
| Vehicles | | | | | | |
| Miscellaneous Equipment | | | | | | |
| Total Capital Outlay | | | | | | |
| Lease/Purchase Payments | | | | | | |
| Total Expenditures | \$357,952 | \$397,154 | \$373,025 | \$367,092 | (\$5,933) | (1.59%) |



Personnel Summary

| | ACTUAL FY 2004-05 | ACTUAL FY 2005-06 | BUDGET FY 2006-07 | BUDGET FY 2007-08 | CHANGE FROM FY 2006-07 |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------------|
| Full-time Employees | | | | | |
| City Attorney | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Assistant City Attorney | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Total Full-time Employees | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 |
| Total Authorized Personnel | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 |





Department Description

The Administrative Services Department provides both internal and external services for the City of West Des Moines. These services are broken down into four cost centers.

The role of the **City Clerk's Office** is to provide the City Council with efficient and effective administrative assistance, coordinating the legislative process to allow the City Council to meet and support the needs of the citizens of West Des Moines. To that end, the Clerk's Office prepares meeting agendas, records minutes, publishes proceedings, prepares legal notices, has custody of bonds and contracts, and certifies special assessments. Staff also issues licenses and permits, serves as the liaison with the county commissioner during municipal elections, provides public information and notifications on a variety of topics.

The **Administrative Services** cost center provides financial support services, budgeting, risk management, asset management, and mailing/courier services to all City departments. Staff is responsible for the accurate and timely reporting of all financial transactions. This includes such duties as processing accounts payable, payroll, property tax and special assessment receipts, grant receipts, bond proceeds, payment of principal and interest on debt, maintaining detailed records of the City's assets, and numerous other accounting transactions. The financial reports generated enable the City to make educated decisions regarding cash and debt management, and monitor the City's budget and financial position.

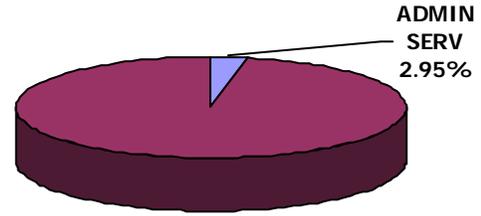
The **Print Shop** also falls within the Administrative Services department. The individual staffing this cost center was transferred to the Public Works department during FY 03-04. However, this cost center is still used for the purchase and inventory of paper stock for the entire City.

Risk Management seeks to protect the City against adverse impacts to its financial and tangible assets. Risks that the City cannot financially assume are transferred through the purchase of adequate property, liability, workman's compensation, and automobile insurance or similar coverage(s).

BUDGET INFORMATION

| | |
|---------------------------|-------------|
| FY 2007-08 Budget | \$1,222,550 |
| FY 2006-07 Revised Budget | \$1,099,841 |
| Percentage Change | 11.16% |
| FY 2007-08 FTE | 9.50 |
| Change From FY 2006-07 | 0.00 |

PERCENT OF GENERAL FUND BUDGET



Budget Objectives and Significant Information

Included in the proposed supplemental request listing is the purchase of a replacement postage machine. The current machine, used for more than a decade, will be obsolete by Post Office standards in 2008 and must be replaced.

Balanced Scorecard

| Perspective | Strategic Objectives | Performance Measures | Actual 2002 | Actual 2003 | Actual 2004 | Actual 2005 |
|----------------------------|------------------------------|--------------------------------------------------------------------|-------------|-------------|-------------|-------------|
| Manage Financial Resources | Resource Management | | | | | |
| | Maintain/Improve Bond Rating | General Obligation Bond Ratings from Moody's and Standard & Poor's | Moody's Aa1 | Moody's Aa1 | Moody's Aa1 | Moody's Aa1 |
| | | | S&P AA+ | S&P AA+ | S&P AA+ | S&P AA+ |
| | | | | | | AAA |



Financial Summary

| | ACTUAL FY 2004-05 | ACTUAL FY 2005-06 | REVISED BUDGET FY 2006-07 | BUDGET FY 2007-08 | INC(DEC) FY 2007-08 OVER FY 2006-07 | % INC (DEC) |
|--------------------------------------|----------------------|----------------------|---------------------------------|----------------------|----------------------------------------------|----------------|
| Expenditures by Object | | | | | | |
| Personal Services | | | | | | |
| Full-time Employees | \$457,217 | \$476,176 | \$498,000 | \$517,600 | \$19,600 | 3.94% |
| Part-time Employees | 59,314 | 57,209 | 65,700 | 67,700 | 2,000 | 3.04% |
| Contract Help | | | | | | |
| Overtime | 5,161 | 7,234 | 2,400 | 2,500 | 100 | 4.17% |
| Health, Dental, Life Insurance | 44,099 | 63,071 | 80,200 | 91,600 | 11,400 | 14.21% |
| Retirement Contributions | 70,932 | 73,583 | 78,900 | 82,150 | 3,250 | 4.12% |
| Other Pay | 2,750 | 3,338 | 3,850 | 3,850 | | |
| Total Personal Services | \$639,473 | \$680,611 | \$729,050 | \$765,400 | \$36,350 | 4.99% |
| Supplies & Services | | | | | | |
| Operating & Maintenance | \$304,513 | \$307,468 | \$294,791 | \$352,550 | \$57,759 | 19.59% |
| Conference, Travel & Training | 7,503 | 7,218 | 8,000 | 8,000 | | |
| Utilities | 62,003 | 67,870 | 59,500 | 66,100 | 6,600 | 11.09% |
| Contractual Obligations | 1,082 | 5,254 | 2,000 | 2,000 | | |
| Donations to Agencies | | | | | | |
| Non-Recurring/Non-Capital | 908 | 1,535 | 3,000 | 12,500 | 9,500 | 3.17% |
| Total Supplies & Services | \$376,009 | \$389,345 | \$367,291 | \$441,150 | \$73,859 | 20.11% |
| Capital Outlay | | | | | | |
| Replacement Charges | \$3,444 | \$3,444 | \$3,500 | \$3,500 | | |
| Computer Hardware & Software | | | | | | |
| Vehicles | | | | | | |
| Miscellaneous Equipment | | 5,220 | | 12,500 | 12,500 | |
| Total Capital Outlay | \$3,444 | \$8,664 | \$3,500 | \$16,000 | \$12,500 | 357.14% |
| Lease/Purchase Payments | | | | | | |
| Total Expenditures | \$1,018,926 | \$1,078,620 | \$1,099,841 | \$1,222,550 | \$122,709 | 11.16% |



Personnel Summary

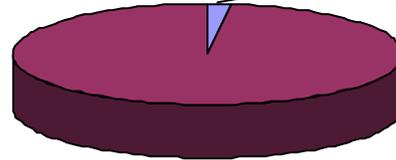
| | ACTUAL FY 2004-05 | ACTUAL FY 2005-06 | BUDGET FY 2006-07 | BUDGET FY 2007-08 | CHANGE FROM FY 2006-07 |
|-------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------------|
| Full-time Employees | | | | | |
| City Clerk's Office | | | | | |
| Deputy City Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Administrative Services | | | | | |
| Director of Administrative Services | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Accounting Manager | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Budget Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Accountant | 0.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Account Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Accounting Specialist | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Payroll Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Total Full-time Employees | 8.00 | 8.00 | 8.00 | 8.00 | 0.00 |
| Part-time Employees | | | | | |
| Administrative Services | | | | | |
| Courier | 0.75 | 0.75 | 0.75 | 0.75 | 0.00 |
| Clerk | 0.50 | 0.50 | 0.75 | 0.75 | 0.00 |
| Total Part-time Employees | 1.25 | 1.25 | 1.50 | 1.50 | 0.00 |
| Total Authorized Personnel | 9.25 | 9.25 | 9.50 | 9.50 | 0.00 |



BUDGET INFORMATION

| | |
|----------------------------------|------------------|
| FY 2007-08 Budget | \$800,000 |
| FY 2006-07 Revised Budget | \$800,000 |
| Percentage Change | 0.00% |
| FY 2007-08 FTE | 0.00 |
| Change From FY 2006-07 | 0.00 |

PERCENT OF GENERAL FUND BUDGET
RISK MGMT 1.93%



Activity Description

Risk management seeks to protect the City against adverse impacts to its financial and tangible assets. Risks that the City cannot financially assume are transferred through the purchase of adequate property, liability, workman's compensation, and automobile insurance or similar coverage(s).



Financial Summary

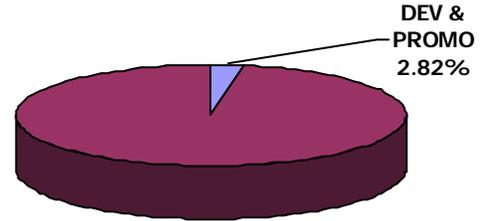
| | ACTUAL FY 2004-05 | ACTUAL FY 2005-06 | REVISED BUDGET FY 2006-07 | BUDGET FY 2007-08 | INC(DEC) FY 2007-08 OVER FY 2006-07 | % INC (DEC) |
|--------------------------------------|----------------------|----------------------|---------------------------------|----------------------|----------------------------------------------|----------------|
| Expenditures by Object | | | | | | |
| Personal Services | | | | | | |
| Full-time Employees | | | | | | |
| Part-time Employees | | | | | | |
| Contract Help | | | | | | |
| Overtime | | | | | | |
| Health, Dental, Life Insurance | | | | | | |
| Retirement Contributions | | | | | | |
| Other Pay | | | | | | |
| Total Personal Services | | | | | | |
| Supplies & Services | | | | | | |
| Operating & Maintenance | \$619,054 | \$233,960 | \$800,000 | \$800,000 | | |
| Conference, Travel & Training | | | | | | |
| Utilities | | | | | | |
| Contractual Obligations | | | | | | |
| Donations to Agencies | | | | | | |
| Non-Recurring/Non-Capital | | | | | | |
| Total Supplies & Services | \$619,054 | \$233,960 | \$800,000 | \$800,000 | | |
| Capital Outlay | | | | | | |
| Replacement Charges | | | | | | |
| Computer Hardware & Software | | | | | | |
| Vehicles | | | | | | |
| Miscellaneous Equipment | | | | | | |
| Total Capital Outlay | | | | | | |
| Lease/Purchase Payments | | | | | | |
| Total Expenditures | \$619,054 | \$233,960 | \$800,000 | \$800,000 | | |



BUDGET INFORMATION

| | |
|----------------------------------|--------------------|
| FY 2007-08 Budget | \$1,165,715 |
| FY 2006-07 Revised Budget | \$1,230,000 |
| Percentage Change | (5.23%) |
| FY 2007-08 FTE | 0.00 |
| Change From FY 2006-07 | 0.00 |

PERCENT OF GENERAL FUND BUDGET



Activity Description

The goal of this activity is to enhance the physical and cultural ambience of the City and metropolitan area by marketing the City and providing an appealing environment for visitors and the citizens of West Des Moines. This activity is financed entirely by Hotel/Motel tax revenues.

Budget Objectives and Significant Information

West Des Moines continues to be a metropolitan leader in the distribution of Hotel/Motel Tax Revenues. In FY 07-08, the City plans to distribute 2/7ths of hotel/motel tax collections to the Convention and Visitors Bureau, 2/7ths to BRAVO and 2/7ths will be transferred to City programs, leaving 1/7th for distribution to West Des Moines and metropolitan based activities. Specific allocations will be made by the City Council in the spring of 2007.



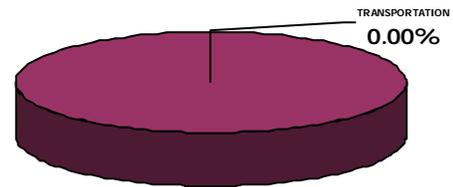
Financial Summary

| | ACTUAL FY 2004-05 | ACTUAL FY 2005-06 | REVISED BUDGET FY 2006-07 | BUDGET FY 2007-08 | INC(DEC) FY 2007-08 OVER FY 2006-07 | % INC (DEC) |
|--------------------------------------|----------------------|----------------------|---------------------------------|----------------------|----------------------------------------------|----------------|
| Expenditures by Object | | | | | | |
| Personal Services | | | | | | |
| Full-time Employees | | | | | | |
| Part-time Employees | | | | | | |
| Contract Help | | | | | | |
| Overtime | | | | | | |
| Health, Dental, Life Insurance | | | | | | |
| Retirement Contributions | | | | | | |
| Other Pay | | | | | | |
| Total Personal Services | | | | | | |
| Supplies & Services | | | | | | |
| Operating & Maintenance | \$31,468 | \$38,740 | | \$62,000 | \$62,000 | |
| Conference, Travel & Training | | | | | | |
| Utilities | | | | | | |
| Contractual Obligations | | | | | | |
| Donations to Agencies | 1,066,882 | 1,274,540 | 1,230,000 | 1,103,715 | (126,285) | (10.27%) |
| Non-Recurring/Non-Capital | | | | | | |
| Total Supplies & Services | \$1,098,350 | \$1,313,280 | \$1,230,000 | \$1,165,715 | (\$64,285) | (5.23%) |
| Capital Outlay | | | | | | |
| Replacement Charges | | | | | | |
| Computer Hardware & Software | | | | | | |
| Vehicles | | | | | | |
| Miscellaneous Equipment | 22,600 | | | | | |
| Total Capital Outlay | \$22,600 | | | | | |
| Lease/Purchase Payments | | | | | | |
| Total Expenditures | \$1,120,950 | \$1,313,280 | \$1,230,000 | \$1,165,715 | (\$64,285) | (5.23%) |



| BUDGET INFORMATION | |
|----------------------------------|--------------|
| FY 2007-08 Budget | \$0 |
| FY 2006-07 Revised Budget | \$0 |
| Percentage Change | 0.00% |
| FY 2007-08 FTE | 0.00 |
| Change From FY 2006-07 | 0.00 |

PERCENT OF GENERAL FUND BUDGET



Activity Description

The goal of the Transportation program is to provide efficient, effective transit service to and from residential, commercial, recreational, and employment centers within West Des Moines, that ties into the transit system for the greater metropolitan area.

Budget Objectives and Significant Information

As was the case in the current FY no funds are budgeted for the upcoming 2007-08 FY due to a 28E agreement creating a Regional Transit Authority (RTA) as a separate legal entity with the power to levy property taxes. The FY 2005-06 budget reflected a West Des Moines payment of \$745,000 to the MTA for transit services; under the revised 28E agreement West Des Moines property owners pay taxes levied by the Regional Transit Authority (RTA) for those services.



Financial Summary

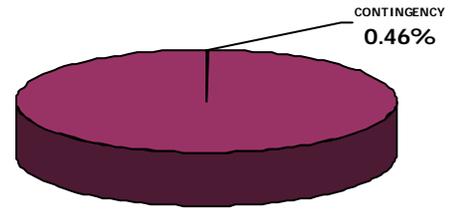
| | ACTUAL FY 2004-05 | ACTUAL FY 2005-06 | REVISED BUDGET FY 2006-07 | BUDGET FY 2007-08 | INC(DEC) FY 2007-08 OVER FY 2006-07 | % INC (DEC) |
|--------------------------------------|----------------------|----------------------|---------------------------------|----------------------|----------------------------------------------|----------------|
| Expenditures by Object | | | | | | |
| Personal Services | | | | | | |
| Full-time Employees | | | | | | |
| Part-time Employees | | | | | | |
| Contract Help | | | | | | |
| Overtime | | | | | | |
| Health, Dental, Life Insurance | | | | | | |
| Retirement Contributions | | | | | | |
| Other Pay | | | | | | |
| Total Personal Services | | | | | | |
| Supplies & Services | | | | | | |
| Operating & Maintenance | \$693,986 | \$745,000 | | | | |
| Conference, Travel & Training | | | | | | |
| Utilities | | | | | | |
| Contractual Obligations | | | | | | |
| Donations to Agencies | | | | | | |
| Non-Recurring/Non-Capital | | | | | | |
| Total Supplies & Services | \$693,986 | \$745,000 | | | | |
| Capital Outlay | | | | | | |
| Replacement Charges | | | | | | |
| Computer Hardware & Software | | | | | | |
| Vehicles | | | | | | |
| Miscellaneous Equipment | | | | | | |
| Total Capital Outlay | | | | | | |
| Lease/Purchase Payments | | | | | | |
| Total Expenditures | \$693,986 | \$745,000 | | | | |



BUDGET INFORMATION

| | |
|----------------------------------|------------------|
| FY 2007-08 Budget | \$171,000 |
| FY 2006-07 Revised Budget | \$677,000 |
| Percentage Change | (74.74%) |
| FY 2007-08 FTE | 0.00 |
| Change From FY 2006-07 | 0.00 |

PERCENT OF GENERAL FUND BUDGET



Activity Description

The City Contingency is comprised of the following elements: funds designated by the City Council for unforeseen circumstances special issues and, funds designated for recognition payments for the City's volunteer personnel.

Through the careful use of Contingency funds the City Council is able to respond to needs and opportunities which were not foreseen at the time the budget was prepared. At the end of each fiscal year, the unused portion of the City Contingency reverts back to the General Fund balance. The FY 06-07 revised budget reflects a payment of \$506,000 for the loan agencies tax settlement.



Financial Summary

| | ACTUAL FY 2004-05 | ACTUAL FY 2005-06 | REVISED BUDGET FY 2006-07 | BUDGET FY 2007-08 | INC(DEC) FY 2007-08 OVER FY 2006-07 | % INC (DEC) |
|--------------------------------------|----------------------|----------------------|---------------------------------|----------------------|----------------------------------------------|-----------------|
| Expenditures by Object | | | | | | |
| Personal Services | | | | | | |
| Full-time Employees | | | | | | |
| Part-time Employees | \$11,600 | \$10,950 | \$21,000 | \$21,000 | | |
| Contract Help | | | | | | |
| Overtime | | | | | | |
| Health, Dental, Life Insurance | | | | | | |
| Retirement Contributions | | | | | | |
| Other Pay | | | | | | |
| Total Personal Services | \$11,600 | \$10,950 | \$21,000 | \$21,000 | | |
| Supplies & Services | | | | | | |
| Operating & Maintenance | \$1,920 | \$2,575 | \$656,000 | \$150,000 | (\$506,000) | (77.13%) |
| Conference, Travel & Training | | | | | | |
| Utilities | | | | | | |
| Contractual Obligations | | | | | | |
| Donations to Agencies | | | | | | |
| Non-Recurring/Non-Capital | | | | | | |
| Total Supplies & Services | \$1,920 | \$2,575 | \$656,000 | \$150,000 | (\$506,000) | (77.13%) |
| Capital Outlay | | | | | | |
| Replacement Charges | | | | | | |
| Computer Hardware & Software | | | | | | |
| Vehicles | | | | | | |
| Miscellaneous Equipment | | | | | | |
| Total Capital Outlay | | | | | | |
| Lease/Purchase Payments | | | | | | |
| Total Expenditures | \$13,520 | \$13,525 | \$677,000 | \$171,000 | (\$506,000) | (74.74%) |

