

**MEETING MINUTES**  
**PUBLIC SERVICES COUNCIL COMMITTEE**

**Monday, June 22, 2020**

**Via Microsoft Teams**

**This meeting was held electronically because of the State Public Health Emergency Declaration regarding Covid-19 and will be conducted pursuant to Iowa Code 21.8 and the Proclamation of Governor Kim Reynolds dated March 19, 2020.**

In Attendance via Microsoft Teams:

Council Member – Matthew McKinney  
Council Member – Kevin Trevillyan  
Deputy City Manager – Jamie Letzring  
Assistant City Attorney – Greta Truman  
Finance Director – Tim Stiles  
Director Parks and Recreation – Sally Ortgies  
Park Superintendent – David Sadler

City Engineer – Brian Hemesath  
Public Services Director – Bret Hodne  
Public Services Deputy Director – Joe Cory  
Public Services Superintendent – Kevin Hensley  
Urban Forestry Supervisor – John Olds  
Park Planner – Marco Alvarez  
Principal Engineer – Jeff Nash

Guests in Attendance:

None.

Meeting was called to order at 11:33 AM by City Engineer, Brian Hemesath.

**1. Jordan Creek Trail – 50<sup>th</sup> Street to west of 39<sup>th</sup> Street (SO)**

***Issue Summary:*** The asphalt section of Jordan Creek Trail from 50<sup>th</sup> St to just west of 39<sup>th</sup> St near the rugby fields is due for renovation. Jordan Creek naturally meanders within the section of greenway causing bank erosion that has threatened to impact the existing trail. Several problem areas have been mitigated over the years by stabilizing the creek banks with rip rap. Rather than continuing to armor the creek bank, the option of moving the trail further from the creek is being investigated. An engineering firm, Bolton & Menk, has been hired to analyze the trail relocation and provide a recommendation. Staff presented to the Park Board and they expressed some concerns with relocating the trail closer to EP True Pkwy.

***Direction:*** Committee members were supportive of leaving the trail in its current location with further bank stabilization.

**2. Emerald Ash Borer Update (JO)**

***Issue Summary:*** For several years now the City has been informing the public about the Emerald Ash Borer and its potential impacts to Ash trees on public and private property. Staff is now seeing a lot of dead and dying Ash trees on private property that pose a potential threat to safety. Staff will discuss plans

to address the issue along with changes to the current ordinance that may need to be made to address this problem.

**Direction:** Committee members were supportive of Staff moving forward with updating the current ordinance and to inform residents of their responsibility to address dead and dying Ash trees on private property.

### **3. Review of Items for Council Meeting (July 6th, 2020)**

#### **ENGINEERING COUNCIL AGENDA ITEMS:**

##### **CONSENT AGENDA**

#### **Motion - Approving Change Order No. 4**

- **MidAmerican Energy RecPlex Foundations BP#3**  
(0510-055-2018) ATO Builders 692.400.700.5250.490 *General Obligation bonds backed by Hotel-Motel tax revenue*

#### **Motion - Approving Change Order No. 4**

- **MidAmerican Energy RecPlex Pre-Engineered Metal Building BP#2**  
(0510-055-2018) ATO Builders 692.400.700.5250.490 *General Obligation bonds backed by Hotel-Motel tax revenue*

#### **Resolution – Approving Professional Services Agreement**

- **Construction Testing Services**  
(0030-023-2020)

#### **Resolution – Approving Professional Services Agreement**

- **2020 Pavement Markings & On-Street Bike Markings Program**  
(0510-021-2020) I+S Group, Inc. 500.000.000.5250.495 *Road Use Tax*

#### **Resolution – Approving Professional Services Agreement**

- **2020 Stormwater Intake Repairs Program**  
(0510-023-2020) I+S Group, Inc. 660.000.000.5250.495 *Stormwater Revenue*

#### **Resolution – Approving Professional Services Agreement**

- **2020 Channel Repair Program**  
(0510-024-2020) WHKS & Co. 660.000.000.5250.495 *Stormwater Revenue*

#### **Resolution – Approving Professional Services Agreement**

- **2020 Sewer Rehabilitation Program**  
(0510-025-2020) AECOM Technical Services 640.000.000.5250.495 *Sewer Revenue*

#### **Resolution – Approving Professional Services Agreement**

- **2020 Sewer Cleaning & Televising Program**  
(0510-026-2020) AECOM Technical Services 640.000.000.5250.495 *Sewer Revenue*

**Resolution – Approving Professional Services Agreement**

- **2021 Street Reconstruction Program**  
(0510-001-2021) Bolton & Menk, Inc. 500.000.000.5250.495 *Road Use Tax*

**Resolution – Approving Professional Services Agreement**

- **2021 PCC Patching & Medians Program**  
(0510-002-2021) I+S Group, Inc. 500.000.000.5250.495 *Road Use Tax*

**Resolution – Approving Professional Services Agreement**

- **2021 HMA Resurfacing Program**  
(0510-003-2021) I+S Group, Inc. 500.000.000.5250.495 *Road Use Tax*

**Resolution – Approving Professional Services Agreement**

- **Digital Enterprise - Conduit**  
(0510-058-2020) HDR, Inc.

**Establish Public Hearing Regarding the Final Design, Site Selection and Consideration of Acquiring Agricultural Property**

- **South Service Area Western Extension**  
(0510-033-2015)

**Resolution – Approving Purchase of Stream Credits**

- **Ashworth Road Reconstruction Phase 4**  
(0510-051-2019)

**PUBLIC HEARINGS**

**Public Hearing Regarding the Final Design and Site Selection and Approval of the Acquisition of Property, Including Agricultural Property**

- **Ashworth Road Reconstruction Phase 4**  
(0510-051-2019)

**PUBLIC SERVICES COUNCIL AGENDA ITEMS:**

None

**4. Staff Updates:**

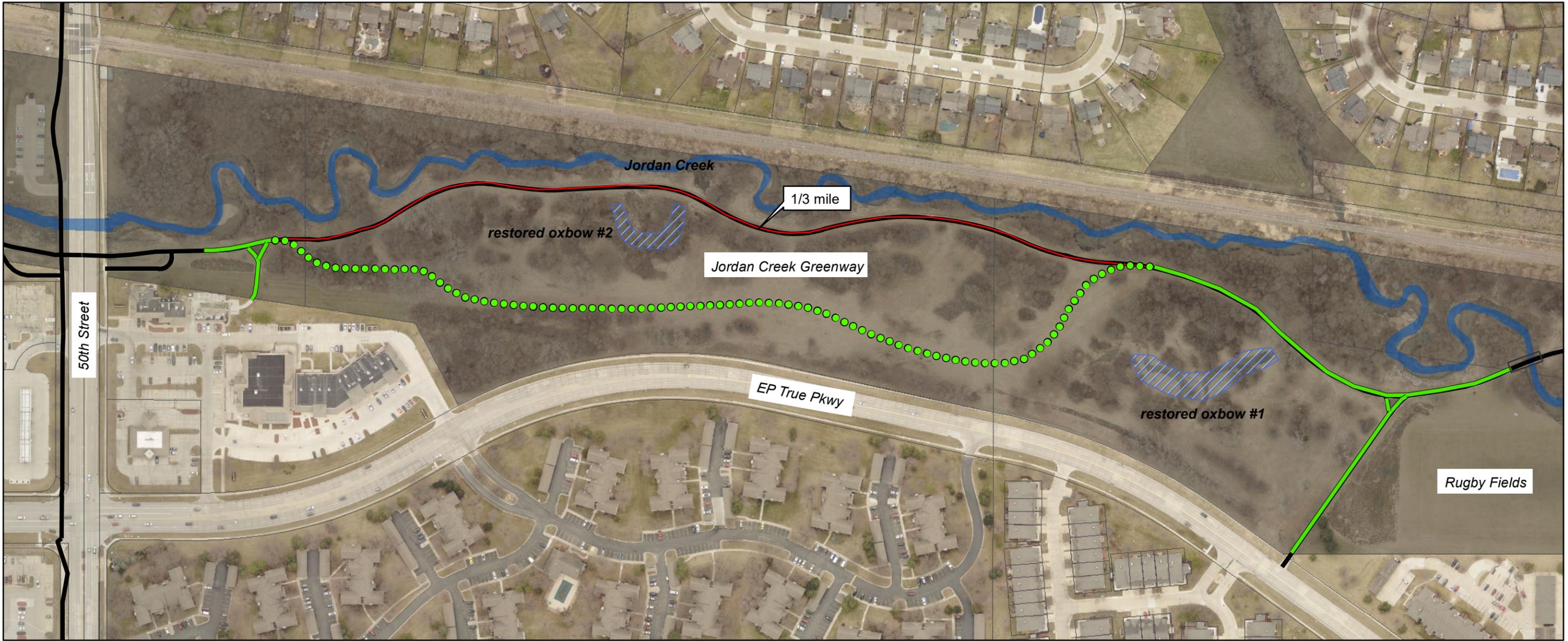
Kevin Hensley, Public Services Superintendent mentioned the City experienced some localized flooding due to heavy rains this morning and Staff has been deployed to keep traffic away from flooded areas and are monitoring stream levels.

**5. Other Matters:**

None.

The meeting adjourned at 12:24 pm. The next Public Services Council Committee meeting is scheduled for July 13, 2020.

A recording was made. Respectfully submitted by Juanita Greer, Secretary.



- Existing Trail
- Trail Re-alignment
- Asphalt Mill & Overlay
- Proposed Trail Removal

