CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

ITEM: Approval of Appointment - Plan and Zoning Commission **DATE:** November 27, 2017

FINANCIAL IMPACT: None

BACKGROUND:

A letter of resignation has been received from Michele Brown, who has served on the Plan and Zoning Commission since April 1, 2008. The Mayor and City Council thank her for her service to the community. Mayor Gaer would like to appoint Jennifer Drake to serve for the remainder of Ms. Brown's term, as well as a subsequent five-year term with an expiration of March 31, 2022.

Ms. Drake has been serving on the Library Board of Trustees since July 1, 2017, and she previously served on the Board of Adjustment from 2010 to 2015.

Jennifer Drake 213 South 26th Street 558-0146 (w) 991-2595 (h)

OUTSTANDING ISSUES (if any): None

RECOMMENDATION:

Approval of appointment of Jennifer Drake to the Plan and Zoning Commission.

Lead Staff Member: Ryan T. Jacobson, City Clerk RTJ

STAFF REVIEWS

Department Director	Ryan T. Jacobson, City Clerk
Appropriations/Finance	
Legal	
Agenda Acceptance	RTJ

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee			
Date Reviewed			
Recommendation	Yes	No	Split

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CITY OF WEST DES MOINES, IOWA

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS

The City of West Des Moines appreciates your interest in serving the community and welcomes your application. Please complete all sections of this application. If you have any questions, please contact the City Clerk's Office at (515) 222-3600 or TDD (Hearing Impaired) (515) 222-3334. The City of West Des Moines is committed to providing equal opportunity for citizen involvement.

Please indicate those Boards and/or Commissions on which you would be willing to serve by checking below:

- [ ] Board of Adjustment
- [ ] Civil Service Commission
- [x] Library Board of Trustees
- [ ] Plan & Zoning Commission
- [ ] Sister Cities Commission
- [ ] Bicycle Advisory Commission
- [ ] Water Works Board of Trustees
- [ ] Human Services Advisory Board
- [ ] Human Rights Commission
- [ ] Public Arts Advisory Commission
- [ ] Valley Junction Events Committee
- [ ] Other _____

Name: Drake (Last) Jennifer (First) L. (Middle)

Address: 213 S. 26th Street, (Street) West Des Moines, (City) IA (State) 50265 (Zip)

Occupation: Attorney

Employer's Name & Address
Whitfield & Eddy
699 Walnut, Suite 2000, Des Moines, Iowa 50309

Work Phone: 515-558-0146 When can you be reached at this number?: 8 am - 5 pm M-F

Home Phone: 515-991-2595 When can you be reached at this number?: Any time

E-mail address: jenny.drake@mchsi.com or drake@whitfieldlaw.com

Length of residence in West Des Moines: 42 years

Please list any previous Board membership positions (City, Church, School, Professional, etc.) and dates of service:
Board of Directors, WDM Chamber of Commerce (2016-current), Board of Directors, West Des Moines Community Enrichment Foundation (2015-current, WDM Board of Adjustment (2010-2015)

Please indicate below the reasons why you would like to be appointed to a Board or Commission and any specific skills or experience that you believe support your application.

I am a lifelong resident of the City of West Des Moines and I truly love being involved with the community. I would like to be appointed to the Library Board of Trustees as I am very passionate about life long learning and providing citizens of the City with access to books and other offerings of the library. I believe I have the leadership skills necessary to be a fully engaged and participating member of the Board and look forward to learning more about the goals and objectives of the Board of Trustees.

Please list two references other than a family member:

Name: Kristi Rike Relationship: Friend Phone: 515-418-1062

Name: Jim Sarcone Relationship: Friend/Colleague Phone: 515-865-2431

Do you sell to, or are you in any manner a part to, any contract to furnish supplies, material, or labor to the City of West Des Moines? No If so, please list: _____

Have you ever been employed by the City? No If so, please list dates of employment and positions held.

_____

Do you have relatives working for the City? No If so, please give name and relationship.

_____

Are you being sponsored by a community organization(s)? No If so, please list the following and attach a confirmation letter from said organization:

Organization: _____ Contact: _____

Phone Number: _____ Email: _____

Iowa Code Section 69.16A requires City boards/commissions to be gender balanced. Please indicate whether you are male or female.

☐ Male ☒ Female

Applicant Signature: [signature] Date: 3/27/17

Please mail completed application to the office of the City Clerk at the following address:

City of West Des Moines
P.O. Box 65320
West Des Moines, Iowa 50265-0320
ATTN: Ryan Jacobson