

## Taking an On-line Assessment with the City of West Des Moines

After applying for a position with the City of West Des Moines you may be required to complete an Assessment which has been posted to your Candidate Self Service Screen under the "My Assessments" header (lower right hand side).

**Need access to a computer? Computers are available in the Human Resources Office located at City Hall and in the West Des Moines Public Library.**

The screenshot shows the 'MY ASSESSMENTS' section of the candidate self-service portal. It includes a table of assessments and a callout box with instructions.

**Assessments**

- Click on the assessment you need to complete, or the Green "Click here to view all my assessments" button

**MY ASSESSMENTS**

On or After	Status	Assessment Description (click to view details)
24-Oct-2018 11:57...	To Be Taken	Van Driver Assessment
24-Oct-2018 11:58...	To Be Taken	Seasonal Forestry Worker 2 Assessment

[Click here to view all my assessments](#)

Self Service | Not secure | ctp3ngwb01.city.wdm.loc:7018/selfServiceADF/faces/selfServiceCandidate | Safe Testing | WCRAS

### My Assessment History

INSTRUCTIONS

Please Read : You may need to disable your pop-up blocker before taking assessment. Assessment will open in a new window.

## My Assessment History

Date	Assessment	Status
24-Oct-2018...	S-FOR-2-2017-W	To Be Taken
24-Oct-2018...	HS-VAN_DRVR2017	To Be Taken
19-Oct-2018...	HS-VAN_DRVR2017	Completed

•Select the assessment that needs to be completed

Assessments

### ASSESSMENT DETAILS

Take Assessment

•Click "Take Assessment"

Assessments

Self Service | Not secure | ctp3ngwb01.city.wdm.loc:7018/selfServiceADF/faces/selfServiceCandidate | Safe Testing | WCRAS

### My Assessment History

INSTRUCTIONS

Please Read : You may need to disable y

## My Assessment

Date	Assessment
24-Oct-2018...	S-FOR-2-2017-W
24-Oct-2018...	HS-VAN_DRVR2017
19-Oct-2018...	HS-VAN_DRVR2017

### ASSESSMENT DETAILS

Take Assessment

#### On Line Assessment

Safe Testing is completing Seasonal Forestry Worker 2 Assessment. Time Started : 11:58 AM

Questions 1 - 3

1. I am at least 18 years old:

Yes  
 No

2. I have a valid Iowa drivers license:

Yes  
 No

3. I currently hold a Commercial Applicator Pesticide Certification:

Yes  
 No

Previous Next Complete

•Select answers and click Complete when Done.

Assessments