

**CITY OF WEST DES MOINES
DEVELOPMENT AND PLANNING
CITY COUNCIL SUBCOMMITTEE MEETING
Law Enforcement Large Training Room**

Monday, November 18, 2019

Attending:

Council Member John Mickelson Council Member Renee Hardman City Manager Tom Hadden Deputy City Manager Jamie Letzring City Attorney Richard Scieszinski	Development Director Lynne Twedt Development Coordinator Linda Schemmel Building Official Rod Van Genderen Principal Engineer Ben McAlister Fire Marshal Mike Whitsell
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The meeting of the Development and Planning City Council Subcommittee was called to order at 8:00 AM.

1. Veterans Memorial Location

Director Twedt introduced Director Sally Ortgies with Parks and Recreation to explain the memorial project. Mrs. Ortgies indicated VFW Post 8879 has been planning a memorial to local veterans. Their original plan was to construct a small monument recognizing Vietnam era veterans, on Polk County Conservation Board property in and adjacent to Browns Woods Forest Preserve on the corner of SE 1st Street and Veterans Parkway. Plans were then expanded, which increased the size of the memorial and created a need for additional parking. The scale of the new plan is in conflict with the Conservation Board's goals of preserving the significant trees located in Browns Woods. Rich Leopold, Conservation Board Director, has indicated that they will not allow the memorial to be installed on their property.

The VFW has approached the City about finding a new location along Veterans Parkway for the memorial. Staff has reviewed all remnant right-of-way property currently owned by the City for availability and adequate size. Two parcels were identified which could potentially accommodate the memorial, both of which are located at the intersection of SE Browns Woods Drive and Veterans Parkway. Staff is requesting feedback on transferring ownership of one of the parcels to the VFW for the construction of their memorial.

Council Member Hardman asked about the sizes of the two potential parcels.

Director Ortgies referred to the map explaining that the first parcel to the North is 2.8 acres, and the parcel to the South is 1.3 acres. Director Ortgies indicated both parcels would accommodate this project.

Director Twedt indicated that the south parcel is probably a better choice due to the shape as any excess ground could be sold to the adjoining property owner and more easily developed than the excess of the north parcel due to its shape.

Council Member Hardman is in favor to move forward and is excited to work with the VFW.

Council Member Mickelson will defer to the experts on which parcel is best for the project.

Direction: Council Members were supportive of moving forward on deeding one of the properties and directed staff to work on which location.

2. Courtyards at Kings Landing Public Improvements-

Director Twedt introduced Principal Engineer Ben McAlister to explain the details on a Courtyards at Kings Landing issue prior to bringing their final plat to Council. Mr. McAlister indicated that usually all public improvements are completed prior to the final plat approval but due to weather they are unable to get the street paving done. With paving not finished they are unable to set sewer castings. The code states surety must be provided for the full value of the improvements. The developer has requested a reduced surety in the amount of (\$3000) in consideration of the work that has already been completed. Sewer is in and tested but they are not been able to put in the castings.

Council Member Hardman asked what full value of improvements would be.

Mr. McAlister indicated full value would be in the 6-figure range. Staff is not opposed to a reduced amount but was not sure \$3000 is enough. There is not a lot of work left to do but want to make sure we are covered in case something goes wrong. Mr. McAlister suggested that he would be more comfortable with \$10,000 which is closer to about 10% of the total cost.

Council Member Mickelson reminded them that this area of town has a bad legacy of us not covering ourselves if something were to happen.

Mr. McAlister's first question is if the Subcommittee members are willing to accept the reduced amount or do you want the full value, and the second question being do you think \$3000 is reasonable.

Council Member Mickelson agreed to a reduced amount but didn't think \$3000 was enough. He agrees with McAlister that \$10,000 should cover cost.

Council Member Hardman agreed it needed to be closer to 10% of improvement value.

Mr. McAlister continued that staff is also proposing to add two conditions on this plat. Because the public sewer is not accepted we want to make sure no occupancies are allowed until the sewer is accepted. Also because of paving not being finished we have concerns with track out and soil erosion problems.

Director Twedt added that the building permit for the clubhouse and one model home on the south end of this project has been released since this street is partially complete. Director Twedt also noted that a small portion of the Woodland Hills TIF district is included in this plat due to the shifting of Stagecoach Dr south. She indicated that the TIF boundary would need to be amended before we can move forward with this plat.

Direction: Council Members were in support of a reduced surety closer to the amount of 10% of the total cost and also agreed with staff's proposed conditions of approval.

3. Upcoming Projects –

- a. Cedar Ridge Plat 3 (SW corner of S 91st St and Coachlight Dr): Subdivision to create 26 single-family lots (FP-004552-2019)

4. Minor Modifications & Grading Plans

- b. Cell Antenna (505 S 50th St): Addition of three antenna (MM-004513-2019)
- c. Bike Racks (127 6th St): Installation of three loop bike racks on 6th Street City parking lot (MML1-004544-2019)

- d. Lift Station Generator (1820 50th Street (Sheraton)): Replacement of generator and electrical work and installation of equipment screening (MML1-004545-2019)
- e. 121 12th St.: Extend existing driveway to alley (MML1-004550-2019)
- f. Continental Plaza (7300 Westown Pkwy): Construct dumpster enclosure (MML1-004551-2019)
- g. Gilroy's (1238 8th St): Construction of 13'x16' shed, wood fence and replacement of trash enclosure (MML2-004549-2019)

5. Other Matters

None

The meeting adjourned at 8:18 AM. The next regularly scheduled Development and Planning City Council Subcommittee is December 2, 2019.

Lynne Twedt, Development Services Director

Janet Klocko, Recording Secretary

WEST DES MOINES VETERANS MEMORIAL

VFW Post 8879 is in the process of creating a Memorial to honor all Veterans - past, present and future.

This will be a Memorial to the sacrifices made to protect our freedom and way of life.

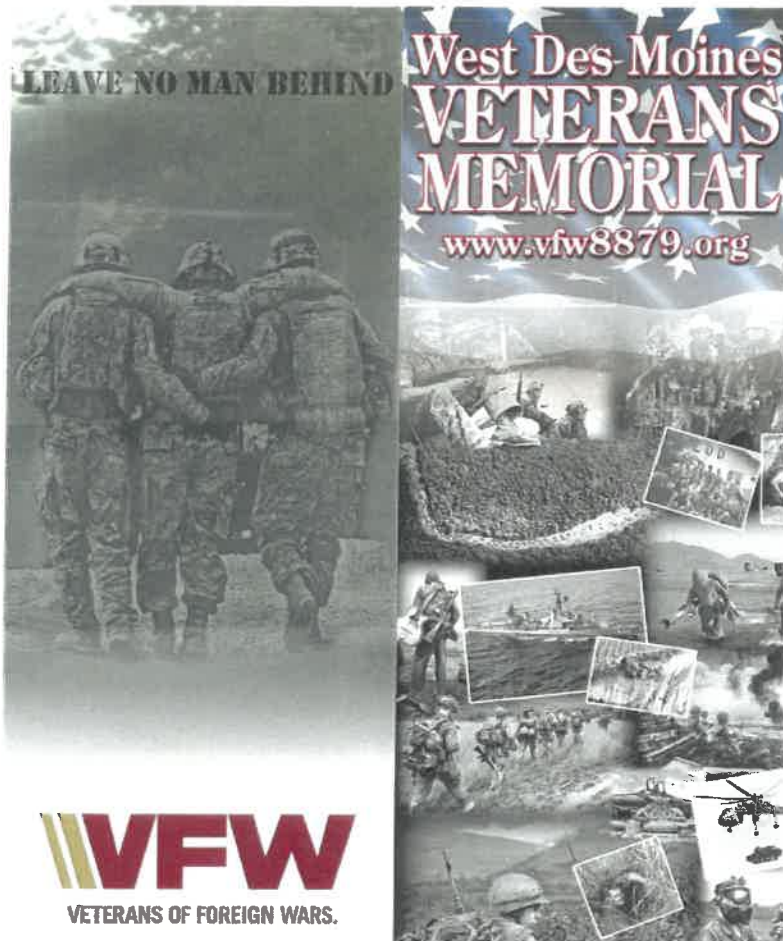
The West Des Moines Veterans of Foreign Wars proposed Memorial will be located on the east side of Browns Woods off Veterans Parkway. It will be a tribute to all Veterans who served our country in WWI, WWII, Korea, Vietnam and the War on Terror. The site will also include a tribute to Veterans with Iowa connections.

Special recognition will identify West Des Moines Vietnam era Veterans.

MEMORIAL FEATURES:

- ★ Eternal flame
- ★ Two bronze soldier statues
- ★ 4' x 8' mural for each war
- ★ Iowa's contributions of merit
- ★ A one hundred year time capsule
- ★ A MQ-9 Reaper RPA scale model
- ★ Two educational display screens and informative Memorial Site app

Follow our progress on Facebook at www.facebook.com/vfw8879/ or our website www.VFW8879.org.



ABOUT US

The Veterans of Foreign Wars traces its roots back to 1899 when Veterans of the Spanish-American War (1898) and the Philippine Insurrection (1899-1902) founded local organizations to secure rights and benefits for their service.

After the war the Veterans banded together and formed organizations which would become known as the Veterans of Foreign Wars of the United States.

VFW Post 8879 is named in honor of John Emerick and Harrison Williams - both Veterans killed in WWII. We received our Charter January 6, 1947 and are located in West Des Moines, Iowa.

Our current membership includes 93 Veterans from World War II through the Afghanistan and Iraq conflicts in the Global War on Terrorism.

Participating in school programs and community services throughout the year emphasizes our commitment to our community.



West Des Moines Veterans Memorial



DONATIONS

Please consider being part of this Memorial by contributing to our 501(c)(19) fund.
(Your contribution may be tax deductible.)

Credit Card Donations

Use the donation link on our Post website: www.vfw8879.org, or mail credit card information to the address below.



Name _____

Address _____

Email _____

Credit Card MasterCard Visa Discover

Card Number _____

Expiration Date _____ Security Code _____

Name on Card _____

Signature _____

Donation Amount \$ _____

Email receipt requested

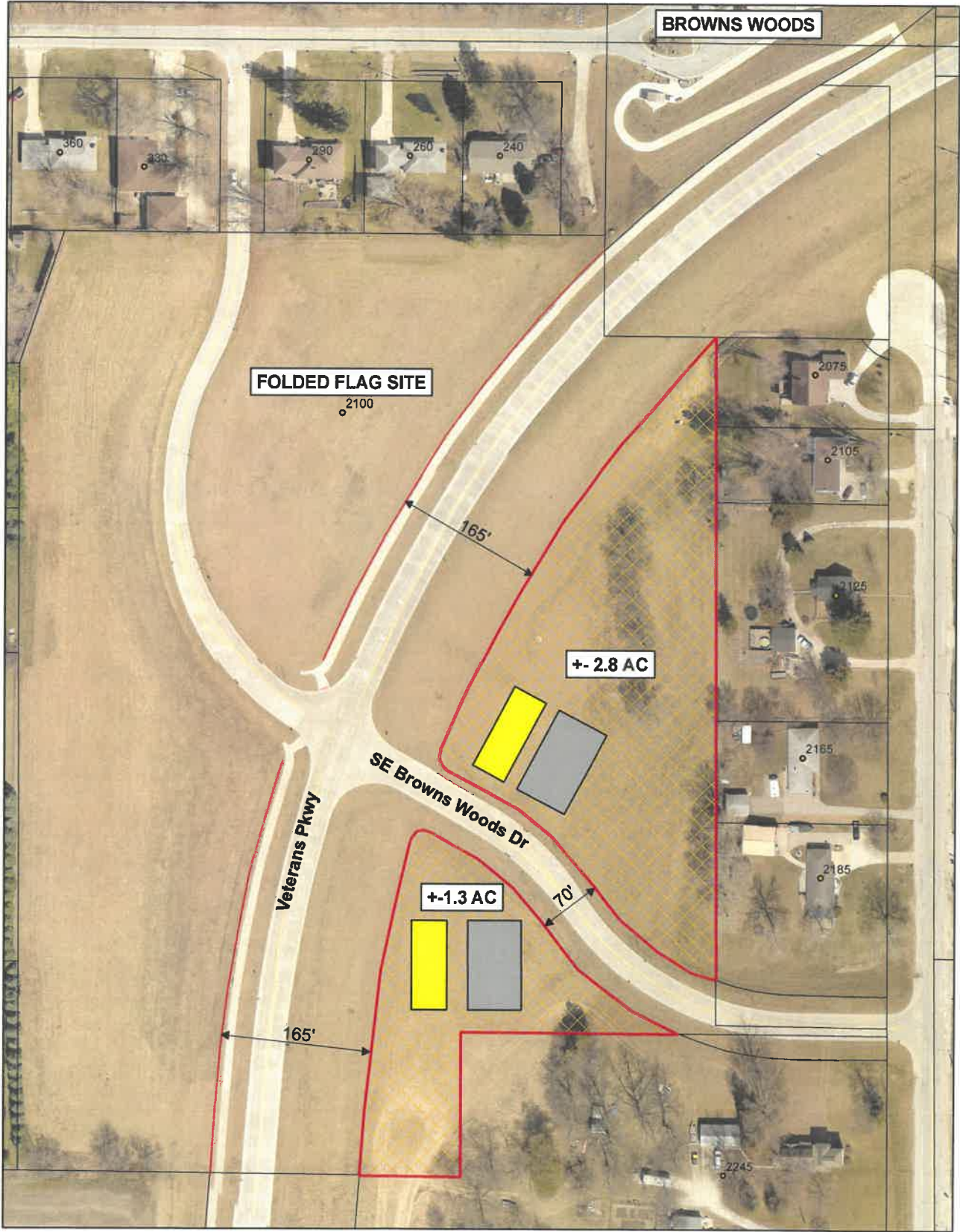
Please make check donations payable to:



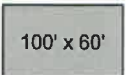
WDM VFW Memorial Fund

Mail credit card and check donations to:

VFW Post 8879
P.O. Box 65445
West Des Moines, IA 50625

POTENTIAL SITES - VETERANS MEMORIAL



-  PROPOSED MEMORIAL PARCEL
-  100' x 40' VFW MEMORIAL
-  100' x 60' PARKING LOT (20 STALLS)

