CITY OF WEST DES MOINES
MEMORANDUM

TO: Chairperson Erickson and Members of the Plan & Zoning Commission

FROM: Brian Portz, Planner BP

DATE: March 28, 2016

RE: Item 2a – Fox Valley Comprehensive Plan Amendment and Zoning Change

Staff is requesting that the Plan & Zoning Commission continue Public Hearing item 2a (Fox Valley Comprehensive Plan Amendment and Zoning Change) to April 11, 2016 due to an error in the public notice that was published in the newspaper and sent out to surrounding property owners regarding this request. The notice that was published and sent to property owners incorrectly referred to the zoning districts as RS-10 and RM-8 instead of R-1 and RM-12. The correct request is to rezone approximately 1.2 acres from R-1 (Single Family Residential) to RM-12 (Residential Medium Density) and approximately 10.3 acres from RM-12 (Residential Medium Density) to R-1 (Single Family Residential). Staff will republish and resend notices to surrounding property owners explaining the error and informing them that the hearing will be held at the Commission's April 11th meeting.

Recommendation: Continuation of Item 2a to the April 11, 2016 Plan & Zoning Commission meeting to allow for corrected noticing of the request.

cc. Lynne Twedt, Director of Development Services